



**BOARD OF TRUSTEES
In Person MEETING
Oct 17, 2022, 7 p.m.**

Present: Director Joseph Burke, President Deborah Marion-Katz,
Vice President Shannon Duerr, Amanda Beedle, Melanie Shatynski, Rachel Lane,
Katherine Nelson, Katie Barker, Amy LaGrange

Absent: Paul Scilopti, Christine Carpenter, Tracy Mayer

1. The meeting was called to order by Deborah Marion-Katz at 7:03 pm.
2. Review and acceptance of minutes of Sept 2022 meeting
*Motion to accept the meeting minutes by Shannon Duerr and
seconded by Katie Barker. Accepted by the board.*
3. Treasurer's Report – September 2022
*Motion to accept the September 2022 Treasurer's Report by Katie
Barker and seconded by Amanda Beedle. Accepted by the board.*
4. Director's Report – Sept 2022
Reviewed the Directors Report with Joe Burke.
 - *Circulation numbers are good and great for youth fiction!*
 - *First and second staff were tested positive for COVID.*
 - *Mask policy was made optional.*
 - *Patio work is being done this week.*
 - *Appeals letter is coming out soon*
 - *Polling place Bake Sale is coming up*
 - *NYLA conference is coming up Nov 2-5th.*
 - *The traveling mural is still looking for a new home for winter.*
 - *Sexual Harassment training is available and recommended for
all Trustees.*
 - *The grandfather clock will not be coming to live at the library.*
 - *Looking into the flower building in the fair grounds for the
Gala.*
 - *Met with Peter Barber from Guilderland who would like to
have a meeting with the AFL and Guilderland Trustee Boards.*
5. Committee Reports:

- Building – Did not meet.
 - i. There is a small slow leak that was fixed by Joe. 8 year record for never calling a plumber!
- Finance – Met for the financial reports.
 - i. Discussed how to rearrange the financial reports to better report out the gifts and donations. No final decision yet.
- Sustainability
 - i. Long Range Planning –
 1. Update on LRP Progress
 - a. Closing down the online survey at the end of the month.
 - b. Got the Knox survey response box.
 - c. Received Staff member feedback from current and past staff.
 - d. Met with Peter Barber as discussed in the Director’s report.
 2. AFL Trustee LRP Goals & Action Steps Workshop November 21, 2022 7:00 PM. Regular Board meeting will be held the following week on November 28th. Motion to approve the meeting changes by Deborah Marion-Katz and seconded by Shannon Duerr.
- Personnel – Brad Towle was added as a new member of the staff.
- Policy – Discussed Patron Conduct Policy. Motion to approve the policy with changes marked by Melanie Shatynski, and seconded by Katherine Nelson. Approved by the board.
- Program – Did not meet
- Nominating Committee – Motion to approve the slate of officer Katie Barker and seconded by Amanda Beedle. Approved by the board.
 - i. President – Deborah Marion-Katz
 - ii. Vice President – Shannon Duerr
 - iii. Treasurer – Tracy Mayer
 - iv. Assistant Treasurer - Paul Scilopti
 - v. Secretary - Katherine Nelson

6. Old Business

7. New Business

- i. UHLAN Agreement – UHLAN agreement was reviewed. Motion to approve the 2023 -2026 UHLAN agreement by Deborah and seconded by Katie
- ii. Election Day Bake Sale

iii. Appeal Letter

Adjournment – Motion at 8:22 pm by Katie Barker and seconded by Shannon Duerr.

Next meeting of the Board of Trustees at 7pm on November 28th, 2022