



**BOARD OF TRUSTEES  
In Person MEETING  
June 20, 2022, 7 p.m.**

Present: Director Joseph Burke, Vice President Shannon Duerr, Melanie Shatynski, Rachel Lane, Christine Carpenter, Paul Scilopti, Tracy Mayer, Katherine Nelson, Katie Barker

Absent: President Deborah Marion-Katz, Amanda Beedle

1. The meeting was called to order by Shannon Duerr at 7:05 pm.
2. Review and acceptance of minutes of May 2022 meeting  
*Motion to accept the meeting minutes by Tracy Mayer and seconded by Paul Scilopti. Accepted by the board.*
3. Treasurer's Report – May 2022  
*Motion to accept the May 2022 Treasurer's Report by Christine Carpenter and seconded by Katherine Nelson. Accepted by the board.*
4. Director's Report – May 2022  
*Reviewed the Directors Report with Joe Burke.*
5. Committee Reports:
  - Building – Did not meet.
    - i. Haven't heard from the contractor for the overhang pavers
    - ii. Contractor who was going to be putting in the LED lights has come back and added cost for a scissor lift.
    - iii. Waiting for the HVAC contractor for an appointment for maintenance.
  - Finance –
    - i. Receive donation in honor of Betty Spadaro to be spent on children material. The plan is to split it between this year and next.
    - ii. The finance review has been sent to TM Byxbee for the yearly review.

iii. Salary review of other local libraries for comparison and consideration for next year's budget.

- Sustainability
  - i. Long Range Planning –
    1. The LRP Survey is out and getting a good response. There are focus groups that are being scheduled.
- Personnel – Did not meet
- Policy –
  - i. Hold on the Anti Discrimination and Harassment Policy until the August meeting.
- Program – Did not meet
  - i. Summer reading program is coming.

## 6. Old Business

## 7. New Business

- a. Summer concert series is coming up.
- b. Gala fund raising event. We have usually started planning it in August meeting.
- c. Talking point of the month:
  - i. **Long Range Planning Survey:** Please help us spread the word about our Long Range Planning Survey by sharing the Facebook post about it through your social media feeds or by telling your friends and neighbors about it. The link can be easily found on our homepage.
  - ii. **Summer Concerts:** The 2022 Orsini Park Summer Concert Series begins on Tuesday, July 5<sup>th</sup> and will run for six weeks through Tuesday, August 9<sup>th</sup>. We can't wait to see everyone out in the park!
  - iii. **Strawberry Social:** Join us in Orsini Park on Tuesday, June 21 for the annual ACT Strawberry Social, featuring lawn games, great live music, and of course, strawberry shortcake with your neighbors.

Adjournment – Motion at 8:28 pm by Katie Barker and seconded by Melanie Shatynski.

*Next meeting of the Board of Trustees at 7pm on August 15<sup>th</sup>, 2022*