



**BOARD OF TRUSTEES
In Person MEETING
September 18 2023, 7:05 p.m.**

Present: Joseph Burke (Director), Deborah Marion-Katz (President), Shannon Duerr (Vice-President), Tracy Mayer (Treasurer), Paul Scilipoti (Asst. Treasurer), Katherine Nelson (Secretary), Christine Carpenter, Jeff Perlee, Rebecca Stumpf, Amanda Beedle, Katie Barker

Absent: Raelee Grimm

1. The meeting was called to order by Deborah Marion-Katz at 7:04 pm.
2. Additions to the September, 2023 agenda
No additions.
3. Review and acceptance of minutes of August 21, 2023 meeting
*Motion to accept the meeting minutes by Paul Scilipoti, seconded by Jeff Perlee.
Accepted by the board.*
4. Treasurer's Report
Motion to accept the September Treasurer's Report by Shannon Duerr, seconded by Rebecca Stumpf. Accepted by the board.
5. Director's Report
Joe Burke shared the Director's Report for September 2023.
6. Committee Reports
 - a. **Building:**
 - i. *Paul began washing windows and repairing storm frames.*
 - b. **Finance:**
 - i. **Financial Strategy & Reserve Fund Policy:** *Working on crafting the language for this after the budget is finished.*
 - c. **Sustainability:**
 - i. **2023 LRP Initiatives:** *Prioritizing all time-sensitive tasks that must be finished before the end of the year. Creating a checklist to ensure our initiatives are aligned with our LRP goals.*
 - d. **Communications & Engagement:** *Newly formed! Looking for committee members. Responsibilities include curating the library's public voice in print, publications, on the web, social media, and other channels used to reach the library community and maximize engagement.*

- i. **AFL's new mission statement:** Joe is collecting feedback from board members on what should be included in our mission statement.
 - ii. **AFL's website redesign:** We've received recommendations for website designers who might be able to help us with making the site more accessible and user-friendly. Working on developing a scope of work to present to potential designers.
 - e. **Gala & Events:**
 - i. Considering a May Gala for 2024. Anyone interested in joining the committee should see Joe.
 - f. **Personnel:**
 - i. Approved 5% salary increase with the director's annual performance review.
 - g. **Policy:**
 - i. Continuing to revise the Harassment Policy.
 - h. **Program:**
 - i. **Fall Festival:** September 23.
 - ii. **Stories and Stuffies:** Resuming soon – evening storytime for kids.
 - iii. **Slow Reads Book Club:** Starting soon – discuss one chapter at a time.
 - iv. **Silent Book Club:** Starting in early October. A book club for introverts – read quietly with other booklovers, optional discussion at the end. Led by Lauren Boudi.
 - v. **Pen Pals:** Considering adding a pen pal program.
 - vi. **Senior Programming:** Important to create more programming for our senior community.
7. Old Business
- a. **Trustee Education – 2024 NYS Requirements:** All trustees must complete two hours of library training each year.
 - b. **UHLS CORE Trustee Training Dates – October 2023:** Tim Burke will conduct a CORE training session for the board.
8. New Business
- a. **2024 Budget:** Motion to accept the 2024 budget by Jeff Perlee, seconded by Tracy Mayer. Accepted by the board. Amanda Beedle recused herself from the vote.
 - b. **Train Station Historic Marker:** John Haluska has offered to install an historical marker for the library pending a grant from the William G. Pomeroy Foundation. Motion to accept the offer by Deborah Marion-Katz, seconded by Katie Barker. Passed by the board.
 - c. **New Merch:** Plans to invest in new merchandise to show support for AFL.
9. The meeting was adjourned at 9:22 pm.
Motion by Katie Barker, seconded by Rebecca Stumpf.

**The next Board of Trustees meeting will be held on
October 16th, 2023 at 7 pm.**