



**BOARD OF TRUSTEES  
In Person MEETING  
October 16 2023, 6:30 p.m.**

**Present:** Joseph Burke (Director), Deborah Marion-Katz (President), Shannon Duerr (Vice-President), Paul Scilipoti (Asst. Treasurer), Katherine Nelson (Secretary), Christine Carpenter, Jeff Perlee, Amanda Beedle, Raelee Grimm

**Absent:** Tracy Mayer (Treasurer), Katie Barker, Rebecca Stumpf

1. The meeting was called to order by Deborah Marion-Katz at 6:36 pm.
2. Additions to the October, 2023 agenda  
*No additions.*
3. Review and acceptance of minutes of September 18, 2023 meeting  
*Motion to accept the meeting minutes by Christine Carpenter, seconded by Paul Scilipoti. Accepted by the board.*
4. Treasurer's Report  
*Presented by Joe Burke in the Treasurer's absence. Motion to accept the October Treasurer's Report by Jeff Perlee, seconded by Raelee Grimm. Accepted by the board.*
5. Director's Report  
*Joe Burke shared the Director's Report for October 2023.*
6. Committee Reports
  - a. **Building:**
    - i. *Window washing and storm frames have been completed.*
  - b. **Finance:** *Nothing to report.*
  - c. **Sustainability:**
    - i. **Sustainability Checklist & Website Redesign:** *Work is underway on these projects. Currently doing a needs assessment and identifying people who may be able to help with the website work.*
  - d. **Communications & Engagement:** *Nothing to report.*
  - e. **Gala & Events:**
    - i. *Initial planning will commence next week for the 2024 Gala (10/24 at 6:30 PM). Please send any considerations for the committee to Deb and Joe.*
  - f. **Personnel:** *Nothing to report.*
  - g. **Policy:**

