



**BOARD OF TRUSTEES
In Person MEETING
May 15 2023, 7 p.m.**

Present: Joseph Burke (Director), Shannon Duerr (Vice-President), Tracy Mayer (Treasurer), Jeff Perlee (Acting Secretary), Christine Carpenter,, Katie Barker, Rebecca Stumpf, Amanda Beedle,

Absent:, Deborah Marion-Katz (President), Katherine Nelson (Secretary), Paul Scilipoti (Asst. Treasurer)

1. The meeting was called to order by Presiding Officer Shannon Duerr at 7:15 pm.
2. Welcome new trustee Rebecca Stumpf
 - a. Rebecca signed her Oath of Office, to be filed at the library
3. Additions to the May 2023 agenda
No additions.
4. Review and acceptance of minutes of April 17, 2023 meeting
Motion to accept the meeting minutes by Tracy Mayer, seconded by Amanda Beedle. Accepted by the board.
5. Treasurer's Report
 - 6-Month CD will be up for rollover in June
 - No significant changes in financial position to note
 - Gifts and donations are up significantly due to memorial contributions in honor of Mary Hughes, Charles Russell, and David Silver*Motion to accept the May 2023 Treasurer's Report by Christine Carpenter , seconded by Katie Barker. Accepted by the board.*
6. Director's Report

Joe Burke shared the May 2023 Director's Report.

 - Circulation numbers for April are so-so.
 - Gala: Issues with restrooms at the Fairgrounds. We'll split trailer costs \$800/\$500 with the Fair. 190 attendance as of date. \$15,980 ticket sales, \$2,325 donations. Projected costs \$13,500. Discussion regarding value of Gala outside of amount of money raised. Potting party at 6pm Tuesday.
 - Upper Hudson Celebration June 14th
 - Concert series up to five bands

- Patio dedication coming up June 30th
- \$935 raised from garage sale
- NYS Budget flat funding which is in essence a cut
- Expedition: 7th most popular overall, most of smaller libraries
- Staffing: Need to address. One or two staff members after Gala.
- Staff Development Day: Close library on June 7th so Joe and Erika can attend.
- Old library sign-loan to GPL.

*Motion to allow long-term loan of old library sign by Katie Barker ,
seconded by Amanda Beedle. Accepted by the board.*

7. Committee Reports

a. **Building:**

- i. *Paul fixed exterior storm windows to make them easier to take off.*

b. **Finance:** *Nothing to report.*

c. **Sustainability:**

- i. *Christine Carpenter noted that things are happening in various ways flowing from the LRP.*
- ii. *Joe mention the need to jump start the Communications & Outreach Committee*

d. **Personnel:** *No report.*

e. **Policy:**

- i. *Reviewed Conflict of Interest Policy and Whistleblower Policy*
 - 1. *Committee recommends adding "members of household" to immediate family members as classes of conflict or appearance of conflict. Christine Carpenter suggested changing "he/she" to "they".*
Motion to accept both policies with above changes by Jeff Perlee, seconded by Amanda Beedle. Accepted by the board.

f. **Programming:**

- i. *AFL Summer Reading planning is coming along.*

g. **Gala:**

- i. *Final invoice from caterers: \$9,640*
Motion to approve payment of above amount to Elegant Touch Catering made by Shannon, seconded by Jeff Perlee. Approved by the board.
- ii. *Motion to approve payment of \$1,331 to Big Top Portable Toilets made by Tracy, seconded by Christine. Approved by Board.*
- iii. *Discussion of accessible bathrooms.*
Motion to approve up to \$1,000 for ADA compliant bathrooms approved.

8. Old Business

- a. *No old business*

9. New Business

a. Tracy attended UHLS Training for Treasurers

10. The meeting was adjourned at 8:41 pm.

Motion by Katie Barker, seconded by Amanda Beedle.

**The next Board of Trustees meeting will be held on
August 21st, 2023 at 7 pm.**