



**BOARD OF TRUSTEES
In Person MEETING
August 21 2023, 7 p.m.**

Present: Joseph Burke (Director), Tracy Mayer (Treasurer), Paul Scilipoti (Asst. Treasurer), Katherine Nelson (Secretary), Christine Carpenter, Jeff Perlee, Rebecca Stumpf, Raelee Grimm

Absent: Deborah Marion-Katz (President), Shannon Duerr (Vice-President), Amanda Beedle, Katie Barker

1. The meeting was called to order by Katherine Nelson at 7:04 pm.
2. Welcome new trustee, Raelee Grimm!
3. Additions to the August, 2023 agenda
No additions.
4. Review and acceptance of minutes of June 20, 2023 meeting
Motion to accept the meeting minutes by Tracy Mayer, seconded by Christine Carpenter. Accepted by the board.
5. Treasurer's Report
 - a. *Motion to accept the June Treasurer's Report by Paul Scilopotii, seconded by Rebecca Stumpf. Accepted by the board.*
 - b. *Motion to accept the July Treasurer's Report by Jeff Perlee, seconded by Christine Carpenter. Accepted by the board.*
6. Director's Report
Joe Burke shared the Director's Report for June and July 2023.
7. Committee Reports
 - a. **Building:**
 - i. *Paul to meet with painting contractors, addressing odds and ends*
 - b. **Finance:**
 - i. *Joe has begun working on next year's budget; requesting increase for personnel budget to reflect rising costs of living*

- c. **Sustainability:**
 - i. Long Range Plan Working Group continues to meet with the bulk of the work anticipated to be complete by the end of the year
 - ii. all trustees require 2 hours of training annually; opportunities for training will be passed on to trustees as they arise
 - iii. upcoming work includes creating a revised mission statement for the library and addressing the communication and engagement goals on the LRP
 - d. **Personnel:**
 - i. Staff recruiting update: all shifts will have more than one staff member working with Lauren Boudi on board as a Library Assistant
 - ii. Ann Gainer is moving out of town and will be greatly missed as part of AFL staff! Meg Seinberg-Hughes will begin running Story Time.
 - iii. Rachel Lane and Rebecca Stumpf met to discuss staffing and library hours of operation; consider offering expanded hours on evenings or weekends to increase accessibility for the community
 - e. **Policy:**
 - i. Revised Credit Card Policy: Motion to approve by Paul Scilipoti, seconded by Rebecca Stumpf. Accepted by the board.
 - ii. Discussion is ongoing for the Harrassment Policy; will revisit at a future meeting.
 - f. **Program:**
 - i. Summer Reading Program & Summer Reading Buddies was a success
 - ii. Summer Concerts raised more funds than anticipated; rain-date location worked well with Allied Brewing
8. Old Business
None.
9. New Business
- a. **Library Schedule:** Request to close the library on September 1, 2023 due to staffing shortages. Motion to approve by Jeff Perlee, seconded by Rebecca Stumpf. Passed by the board.
10. The meeting was adjourned at 8:14 pm.
Motion by Christine Carpenter, seconded by Tracy Mayer.

**The next Board of Trustees meeting will be held on
September 18th, 2023 at 7 pm.**