



**BOARD OF TRUSTEES
ONLINE MEETING VIA Go To Meeting
May 17, 2021, 7 p.m.**

Present: President Dan Capuano, Director Joseph Burke, Vice President Amanda Beedle, Rachel Lane, Dick Howie, Shannon Duerr, Deborah Marion-Katz, Katie Barker, Melanie Shatynski

Absent: Paul Scilipoti, Katherine Nelson

1. The meeting was called to order by Dan Capuano 7:02 pm
2. Review and acceptance of minutes of April 2021 meeting
Motion to accept the meeting minutes by Amanda Beedle and seconded by Dick Howie. Accepted by the board.
3. Director's Report – April 2021
Reviewed the Directors Report with Joe Burke.
4. Treasurer's Report – April 2021
Motion to accept the April 2021 by Amanda Beedle and Dick Howie. Accepted by the board.
5. Committee Reports:
 - Personnel – did not meet
 - Program – did not meet
 - Building – Did not meet
 - i. Power Washing the library, got one quote on power washing the library for a cleaning. There is only one quote so it is not ready for a vote yet.
 - ii. A Knox Box was recommended by the fire chief for the outside of the building to store keys in case of an emergency.
Motion by Dick Howie and seconded by Shannon Duerr to purchase a Knox Box as requested by the Altamont Fire Department. Accepted by the board.

- Finance – met for Treasurer’s Report
- Long Range Planning Committee – *Met and reviewed the long range plan questions. Motion to extend the current long range plan to end of 2022 by Deborah Marion-Katz and seconded by Shannon Duerr. Accepted by the board.*
- Policy –
 - i. Reviewed the Credit Card Policy as presented. *Motion by Deborah Marion-Katz and seconded by Dick Howie to accept the policy as presented. Accepted by the board.*

6. Old Business

- a. Reopening for browsing by head count – Motion to update the library reopening plan to allow browsing by head count for up to 10 patrons at a time by Dick Howie and Deborah Katz. Approved by the board.
- b. Summer concert series (an abbreviated season) – Motion to have the summer concert series as described in the Director’s Report by Katie Barker and seconded by Dick Howie. Approved by the board.

7. New Business

- a. ACT Strawberry Social – Motion to pay \$100 for music entertainment for the Strawberry Social by Dick Howie and Deborah Katz. Approved by the board.
- b. Grant: Maker space/ Tool lending library
- c. Talking Point of the Month

8. Adjournment – Motion at 8:37 pm by Dick Howie and Deborah Katz

Next meeting of the Board of Trustees at 7pm on June 21th, 2021