



**BOARD OF TRUSTEES  
ONLINE MEETING VIA Go To Meeting  
March 15, 2021, 7 p.m.**

Present: President Dan Capuano, Director Joseph Burke, Vice President Amanda Beedle, Rachel Lane, Melanie Shatynski, Dick Howie, Katie Barker, Paul Scilipoti, Katherine Nelson, Jason Cooper, Shannon Duerr

Absent: Deborah Marion-Katz,

1. The meeting was called to order by Dan Capuano 7:00 pm
2. Review and acceptance of minutes of February 2021 meeting  
*Motion to accept the meeting minutes by Katherine Nelson and seconded by Dick Howie. Accepted by the board.*
3. Adopting new protocol for bill payment/check cutting - (vote required) Motion to accept the updated bill payment procedure presented by Amanda Beedle and seconded by Dick Howie. Accepted by the board.
4. Treasurer's Report – February 2021  
*Motion to accept the Feb 2021 by Paul Scilipoti and Amanda Beedle. Accepted by the board.*
5. Director's Report – February 2021  
*Reviewed the Directors Report with Joe Burke.*
6. Long Range Planning Committee Update  
*Met with Tim Burke from Upper Hudson to review the previous Long Range plan.*
7. Committee Reports:
  - Personnel – did not meet
  - Program – did not meet
  - Building – Did meet.
    - i. Got some prices on the repair of the roof. It will need to be decided who to go with.

- ii. Talked to Arborist who offered to reset the chimney cap. The weather will need to be greater than 50 deg reliably to be able to set the adhesive.
- iii.
- Finance – met for Treasurer’s Report
- Policy –
  - i. Reviewed the Trustee Recruitment Policy as presented. *Motion by Katie Barker and seconded by Dick Howie to accept the policy as presented. Accepted by the board.*
  - ii. Reviewed the Whistleblower Policy & Whistle Blowing Report Form  
*Motion by Paul Scilipoti seconded by Melanie Shatynski*
  - iii. Reviewed the Conflict of Interest Policy  
*Motion by Dick Howie seconded by Katie Barker.*

8. Old Business

- a. Reopening for browsing revisited - *Motion to reopen the library for in person browsing by appointment starting March 22<sup>nd</sup> as described by Joe by Katie Barker and seconded by Shannon Duerr. Accepted by the board.*

9. New Business

- a. Approval of the 2020 NYS Annual Report – *Motion to approve by Katherine Nelson and seconded by Amanda Beedle. Accepted by the board.*
- b. Summer Concert Series – *tabled for now, to be discussed in future meetings to make a final decision.*
- c. Book Sale – Discussion of options for the book sale. Ideas were discussed but no final decision at this point.
- d. Talking Point of the Month

10. Adjournment – Motion at 8:53 pm by Dick Howie and Melanie Shatynski

*Next meeting of the Board of Trustees at 7pm on April 19<sup>th</sup>, 2021*