



**BOARD OF TRUSTEES
ONLINE MEETING VIA Go To Meeting
Feb 15, 2021, 7 p.m.**

Present: President Dan Capuano, , Director Joseph Burke, Rachel Lane, Melanie Shatynski, Dick Howie, Katie Barker, Paul Scilipoti, Katherine Nelson, and Deborah Marion-Katz, Christine Carpenter

Absent: Vice President Amanda Beedle, Shannon Duerr

1. The meeting was called to order by Dan Capuano 7:03 pm
2. Review and acceptance of minutes of January 2021 meeting
Motion to accept the meeting minutes by Deborah Marion-Katz and seconded by Melanie Shatynski. Accepted by the board.
3. Long Range Planning Committee Update
Christine gave a summary of the Long Range planning process.
4. Director's Report – January 2021
Reviewed the Directors Report with Joe Burke.
5. Treasurer's Report – January 2021
Motion to accept the Jan 2021 by Paul Scilipoti and Dick Howie. Accepted by the board.
6. Committee Reports:
 - Personnel – did not meet
 - Program – did not meet
 - Building – did not meet
 - Finance – met for monthly reports.
 - Policy –
 - i. Reviewed the Computer and Internet Policy. *Motion by Melanie Shatynski and seconded by Deborah Marion-Katz to accept the policy as presented. Accepted by the board.*

7. Old Business

- a. Fundraising Update – The annual appeal appears to be wrapping up. The board to write a letter to the editor for the Enterprise to thank the community.
- b. 2020 Annual Report – Motion to accept the 2020 Annual Report by Paul Scilipoti and seconded by Dick Howie. Accepted by the board
- c. Core Trustee Training – Discussion of the Core Trustee Training that took place a few weeks ago on Zoom.

8. New Business

- a. Changing auditors within T.M. Byxbee – Motion to switch the auditor from Glen Winter to Tom Gessick by Dick Howie, seconded Deborah Marion-Katz. Accepted by the board.
- b. Adopting Melio for bill payment – Discussed with the board. There are a few questions about the approval process that will need to be clarified by Jason Cooper and the finance committee. To be discussed at future meetings.
- c. Reopening for browsing – Discussion on plans for reopening. No plan to reopen at this point but it will be discussed again next meeting.

9. Adjournment – Motion at 8:45 pm by Dick Howie and Deborah Marion-Katz .

Next meeting of the Board of Trustees at 7pm on March 15th, 2021