



**BOARD OF TRUSTEES
ONLINE MEETING VIA Go To Meeting
April 19, 2021, 7 p.m.**

Present: President Dan Capuano, Director Joseph Burke, Vice President Amanda Beedle, Rachel Lane, Dick Howie, Paul Scilipoti, Shannon Duerr, Deborah Marion-Katz, Katherine Nelson, Katie Barker, Melanie Shatynski

Absent: None!

1. The meeting was called to order by Dan Capuano 7:02 pm
2. Review and acceptance of minutes of March 2021 meeting
Motion to accept the meeting minutes by Amanda Beedle and seconded by Deborah Marion-Katz. Accepted by the board.
3. Director's Report – March 2021
Reviewed the Directors Report with Joe Burke.

Motion by Deborah Marion-Katz and seconded by Dick Howie to allow Zach Appio and Brittany Conti supervised by a staff or board member to take wedding photos in the library. Accepted by the board.

Motion by Shannon Duerr and seconded by Dick Howie to amend the health and safety guidelines to revert to a grab and go only service model when the 7 day Albany county positive covid rate remains above 3% for 5 of our 7 days.

4. Treasurer's Report – March 2021
Motion to accept the March 2021 by Paul Scilipoti and Katie Barker. Accepted by the board.
5. Committee Reports:
 - Long Range Planning Committee – Met and reviewed the current long range plan. Set a calendar for the creation of the new long range plan.
 - Personnel – did not meet
 - Program – did not meet

- Building – Did meet.
 - i. Roof Repair – Have pick who to use for the building repair.
Motion by Dick Howie and seconded by Amanda Beedle to accept the recommend using Eric Braymer as contractor for the roof repair. Accepted by the board.
 - ii. A Knox Box was recommended by the fire chief for the outside of the building to store keys in case of an emergency.
Motion by Dick Howie and seconded by Shannon Duerr to purchase a Knox Box as requested by the Altamont Fire Department. Accepted by the board.
- Finance – met for Treasurer’s Report
- Policy –
 - i. Reviewed the Fax and Copier Policy as presented.
Motion by Paul Scilipoti and seconded by Dick Howie to accept the policy as presented. Accepted by the board.
 - ii. Reviewed the Display Case and Community Room Gallery Policy as presented. *Motion by Dan Capuano and seconded by Amanda Beedle to accept the policy as presented. Accepted by the board.*

6. New Business

- a. Talking Point of the Month

7. Adjournment – Motion at 8:31 pm by Dick Howie and Katie Barker

Next meeting of the Board of Trustees at 7pm on May 17th, 2021