



**BOARD OF TRUSTEES
ONLINE MEETING VIA Go To Meeting
Nov 16, 2020, 7 p.m.**

Present: President Dan Capuano, Vice President Amanda Beedle, Director Joseph Burke, Rachel Lane, Melanie Shatynski, Paul Scilipoti, Dick Howie, and Katie Barker

Absent: Deborah Marion-Katz

1. The meeting was called to order by Dan Capuano at 7:02 pm
2. Review and acceptance of minutes of Oct 19th meeting
Motion to accept the meeting minutes by Katie Barker and seconded by Amanda Beedle. Accepted by the board.
3. Treasurer's Report – Oct 2020
Motion to accept the Oct 2020 by Paul Scilipoti and Dick Howie. Accepted by the board.
4. Director's Report – Oct 2020
Reviewed the Directors Report with Joe Burke.
 - *Motion to amend the policy for the AFL Reopening Guidelines to revert to curb side only at a 7 day daily average of 3% by browsing Paul Scilipoti and seconded by Dick Howie.*
5. Committee Reports:
 - Personnel – did not meet
 - Program – did not meet
 - Building – did not meet
 - Finance –
 - i. Went over the long term holding plans.
 - ii. Decided that any revenue from the annual fund will be in this year's finances.
 - Policy –
 - i. Reviewed the Records Retention Policy. *Motion to adopt the changes to the Record Retention Policy by*

Amanda Beedle and seconded by Katie Barker.

Accepted by the board.

- ii. Reviewed the Facilities Use Policy. *Motion to adopt the changes to the Facilities Use Policy by Melanie Shatynski and seconded by Katie Barker. Accepted by the board.*

- Long Range Planning (LRP) – did not meet

6. Old Business

- a. Annual appeal
- b. Report of Nominating Committee for 2021 Board Positions – the same officers as this year were nominated for next year.
- c. Trustee recruitment – Motion to add Shannon Duerr to the board by Paul Scilipoti and seconded Amanda Beedle. Accepted by the board.

Motion by Amanda Beedle and seconded by Melanie Shatynski to leave regular session to go into executive session to discuss the directors and book keeper salary.

Motion to enter Executive Session by Melanie Shatynski and seconded by Amanda Beedle.

Motion to exit Executive Session by Amanda Beedle and seconded by Dick Howie.

Motion to enter regular session by Amanda Beedle and seconded by Dick Howie.

7. Adjournment – Motion at 8:24 pm by Amanda Beedle and seconded by Katie Barker.

Next meeting of the Board of Trustees Dec 21th, 2020 on Go To Meeting