



**BOARD OF TRUSTEES
ONLINE MEETING per Zoom
May 18, 2020, 7 p.m.**

Present: President Dan Capuano, Vice President Amanda Beedle, Director Joseph Burke, Rachel Lane, Jason Cooper, Melanie Shatynski, Dick Howie, Elizabeth Searing, Paul Scilipoti, and Deborah Marion-Katz

Absent: Katie Barker

The meeting was called to order by Amanda Beedle at 7:11 pm

1. Review and acceptance of minutes of April 20th meeting
*There was a correct of a spelling of Melanie Shatynski's name.
Motion to accept the minutes by Elizabeth Searing and seconded by
Melanie Shatynski. Accepted by the board.*
2. Treasurer's Report – April 2020
*Reviewed the Treasurer's Report. Motion to accept the report by
Amanda Beedle and seconded by Dan Capuano. Accepted by the
board.*
3. Director's Report – April 2020
 - *Reviewed the Director's Report. In UHLS meeting there was a
discussion that some libraries will open as soon as June 1st.
Additionally there was a discussion with the Guilderland Public
library that both GPL and AFL will reopen for curbside pickup on
June 1st on the condition that there are enough safety equipment.*
 - *There is a Trustee's call from Upper Hudson on May 21st 6:30 pm.*
 - *Joe has a meeting with Mayor Dineen on Tuesday to discuss on
summer concert series.*
 - *Joe will be judging the Memorial Day Parade and the AFL will have
a car.*
 - *We had been going through the fees that we set aside for Hoopla
faster than expected. Upper Hudson has asked us to pay an
additional \$184 to cover it until September.*
4. Committee Reports:

- Personnel – did not meet
- Program – did not meet
- Building –
 - i. The old shelving in the back storage room was removed. Paul did some repair work and is assembling the shelves.
 - ii. Fire alarm update – installation is scheduled to be installed and will require the library to close to have it installed for social distancing.
 - iii. Sneeze guard – There was a motion by Amanda Beedle and seconded by Paul Scilipoti for the expenditure to install the sneeze guard for the circulation desk.
- Finance –
 - i. Met to discuss the April Finance Report.
 - ii. Discussed what to do with our savings in CD's. There will be options discussed next month.
 - iii. Discussed that the Assistant Treasurer position is free. Paul Scilipoti agreed to take the position.
- Policy – did not meet
- Long Range Planning (LRP) – did not meet

5. Old Business

- Assistant treasurer position – We need one. This about if you or anyone you know is interested.

6. New Business

- a. Hoopla partial offset – Discussed in Director's Report.
- b. Opening procedures – Discussed in Director's Report.

7. Adjournment – Motion at 8:28pm by Dick Howie and seconded by Paul Scilipoti.

Next meeting of the Board of Trustees June 15th, 2020 on Zoom