



**BOARD OF TRUSTEES  
REGULAR MEETING  
January 20, 2020, 7 p.m.**

Present: President Dan Capuano, Vice President Amanda Beedle, Director Joseph Burke, Dick Howie, Rachel Lane, Elizabeth Searing, Paul Scilipoti, Katie Barker, and Melanie Shatynski

Absent: None!

The meeting was called to order by Dan Capuano at 7:28 pm

1. Review and acceptance of minutes of December 16, 2019  
*Motion to accept the minutes by Elizabeth Searing and seconded by Dick Howie. Accepted by the board.*
2. Director's Report – December 2019  
*Reviewed the Director's Report. There was a signup for help with the Gala.*
3. Treasurer's Report – December 2019  
*Reviewed the Treasurer's Report. Motion to accept the report by Amanda Beedle and seconded by Melanie Shatynski. Accepted by the board.*
4. Committee Reports (and related items):
  - Personnel - *Did not meet*
  - Program - *Did not meet*
  - Building – Did not meet
    - i. *There was the a fire inspection of the building. Everything was fine except the file cabinet needs to be moved in the back room so it is not in the way of the breaker box.*
    - ii. *The shelving was purchased for the back room. The plan is to wait for warmer weather to install them.*
    - iii.

- Finance – *Met. Discussed the statements.*
- Policy – *Did not meet*
- Long Range Planning (LRP) – *Discussed changes to the Long Range Plan in the annual meeting.*
- Sustainability – *Informally met*

5. Adjournment

*A motion to adjourn the meeting was made by Elizabeth Searing and seconded by Dick Howie at 8:13 pm.*

*Next meeting of the Board of Trustees at 7pm on February 17<sup>th</sup>, 2019*