



**BOARD OF TRUSTEES  
ONLINE MEETING VIA Go To Meeting  
Dec 21, 2020, 7 p.m.**

Present: President Dan Capuano, Vice President Amanda Beedle, Director Joseph Burke, Rachel Lane, Melanie Shatynski, Dick Howie, Katie Barker, Paul Scilipoti, and Deborah Marion-Katz

Absent: None

1. The meeting was called to order by Dan Capuano at 7:02 pm
2. Review and acceptance of minutes of November meeting  
*Motion to accept the meeting minutes by Deborah Marion-Katz and seconded by Amanda Beedle. Accepted by the board.*
3. Treasurer's Report – Nov 2020  
*Motion to accept the Nov 2020 by Deborah Marion-Katz and Dick Howie. Accepted by the board.*
4. Director's Report – Dec 2020  
*Reviewed the Directors Report with Joe Burke.*
5. Committee Reports:
  - Personnel – did not meet
  - Program – did not meet
  - Building – did not meet
  - Finance –
    - i. Started the process of switching who is doing our audit for next week.
  - Policy –
    - i. Reviewed the Investment Policy. *Motion by Paul Scilipoti and seconded by Amanda Beedle to accept the Investment Policy with marked changes as presented. Accepted by the board.*
    - ii. Reviewed the Long Term Holdings Policy. *Motion by Deborah Marion-Katz and seconded by Melanie*

*Shatynski to adopt the Long Term Holdings Policy as presented. Accepted by the board.*

- iii. Reviewed the Collection Development Policy. *Motion by Amanda Beedle and seconded by Dick Howie to adopt the Collection Development Policy as presented. Accepted by the board.*

- Long Range Planning (LRP) – did not meet

## 6. Old Business

- a. Fund Raising update – The annual appeal is going very well, a summary in the Director’s Report.
- b. Gala update – no planning for Gala yet. It will be taken up sometime next year.

## 7. New Business

- a. Nominating Committee – *Motion to accept the slate of officers for 2021 by Deborah Marion-Katz and seconded by Dick Howie.*
  - i. *President – Dan Capuano*
  - ii. *Vice President – Amanda Beedle*
  - iii. *Secretary – Rachel Lane*
  - iv. *Treasurer – Melanie Shatynski*
  - v. *Assistant Treasurer – Paul Scilipoti*
- b. New Board member – *Katherine Nelson. Motion to accept Katherine Nelson to the AFL board by Deborah Marion-Katz, second Amanda Beedle. Accepted by the board.*
- c. NY Times Subscription – *Details in the Director’s Report on partnering for a subscription with Voorheesville and Guilderland Public Libraries. Motion to pay for a subscription to the NY Times by Deborah Marion-Katz, seconded by Paul Scilipoti. Accepted by the board.*
- d. Ancestry.com subscriptions – UHLS is cutting its subscription for Ancestry.com. AFL is not planning on providing this service and anyone who will want to use this service will have to switch to a Guilderland Public Library card.

Motion by Amanda Beedle and seconded by Dick Howie to leave regular session to go into executive session to discuss the directors and book keeper salary.

*Motion to enter Executive Session by Deborah Marion-Katz and seconded by Katie Barker.*

*Motion to exit Executive Session by Deborah Marion-Katz and seconded by Dick Howie.*

Motion to enter regular session by Amanda Beedle and seconded by Paul Scilipoti.

8. Adjournment – Motion at 8:46 pm by Dick Howie and seconded by Deborah Marion-Katz.

*Next meeting Annual Meeting at 6:30 on January 18<sup>th</sup>, 2020*  
*Next meeting of the Board of Trustees at 7pm on January 18<sup>th</sup>, 2020*