

ALTAMONT FREE LIBRARY
BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
MARCH 12, 2012

Present: Christine Capuano, Linda Cure, Sally Dague, Rebecca Edwards, Ron Ginsburg, Mike Hill, Ellen Howie, Betty Ketcham, Tony Kossmann, Christine Lennard, Amy Martin, Craig Sargent, Natalie Schipano, Pat Spohr, Yvette Terplak, Judith Wines

Absent:

Other: None

Tony Kossmann called the Regular Board Meeting of the Altamont Free Library to order at 7:03 pm.

On a motion made by Yvette Terplak and seconded by Sally Dague, the minutes of the January 9, 2012 annual meeting were approved. On a motion made by Yvette Terplak and seconded by Ellen Howie, the Board approved the minutes of the regular January 9, 2012 Board meeting and the minutes of the January 24, 2012 special Board meeting.

Judith Wines presented the Director's Report (attached) and announced that the potluck dinners have been a big success.

Betty Ketcham presented the Treasurer's Report (see attached). The Library received \$6,000 from the Town of Knox in February, 2012. Net proceeds from the 2012 Gala are \$15,987.45. The Board thanked Sally Dague for sending out the thank you letters for the Gala. On a motion made by Christine Capuano and seconded by Mike Hill, the Board approved the Treasurer's Report.

The Program Committee did not meet. The Policy Committee met and recommends that written no-smoking and cell phone usage policies be drafted, indicating that smoking will not be allowed on library premises and cell phones should be put on vibrate mode and conversations should take place outside of the library.

The Personnel Committee did not meet but Judith informed the Board that Michelle Stevens has quit in order to take a full-time job. Judith thanked Michelle for her invaluable service to the Library. Judith also reported that she does not anticipate that David Warner's position, which is funded by Albany County, will be cut in 2012.

Tony presented the report from the Building Committee. Volunteer work is still ongoing, and the radiant heat will be tested this week. Windows and doors still need to be painted and the flooring will be ready this week. Betty will check to see if it can be delivered for a minimal fee. Members of the committee found 2 wooden doors from Historic Albany for the bathrooms. KeyBank has given the Library an extension through May to house the current stacks. Brett Pulliam is building the bookcases for the new library. Tony will ask Joe Merli to make the new Library sign in exchange for some of the old flooring.

Under old business, the thank you letters have gone out for the Gala and the Board recommended that we send a thank you letter to the community. The Board received copies of the committee sign up sheet (attached).

Ron and Judith attended Library Advocacy Day and reported that . Several Board members and Judith attended the Village budget workshop. The Library presented its budget w/no increase, which was appreciated by the Village board.

Under new business, Judith attended the planning board meeting and the Library must request a variance for the sign from the ZBA. The Village has agreed to waive the \$300 variance fee. The Board thanked Christine Capuano for the sign design.

Linda Cure presented the Guilderland Chamber "Three Chairs for Guilderland" project. After discussion, on a motion made by Ellen Howie and seconded by Ron Ginsburg, with Linda Cure abstaining, the Board voted to purchase 2 chairs @ \$100 each to be designed by artists for outside the Library/Train Station.

The Village Garage Sale will take place on May 5th. The Board decided to sell books outside and any items that are donated and in good shape may be taken to Amy Martin's house. Amy will donate the money received to the Library. A letter will be placed in the Altamont Enterprise re: donation drop offs.

Linda reported that the Library received a \$2,189 Community Art\$Grant from The Arts Center for the 2012 summer concert series, "Remembering Our Past-Marching Toward the Future." \$500 of the grant will be given to the Altamont Museum for a civil war exhibit as part of the concert series. Linda reported that Barbara Quackenbush has been very helpful with the grant and is working on program ideas with a civil war theme.

The Board also discussed the Altamont Farmer's Market. On a motion made by Amy Martin and seconded by Sally Dague, with Linda Cure abstaining, the Board approved allowing the Altamont Farmer's Market to use the space under the Library overhang.

On a motion by Ellen Howe and seconded by Ron Ginsburg, the Board approved Tracy Russell's application to become a Library trustee.

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The Board discussed several Grand Opening ideas and it was decided that a committee should be formed to proceed with planning. The Grand Opening committee members are: Yvette, Linda, Amy, Natalie, Christine Capuano, Tony, Pat and Judith. The committee will report back at the next meeting.

In other items, the UHLS Annual Dinner will be held on Wednesday, June 13th at Albany Country Club. UHLS has invited the attendees to stop by the Library/Train Station for coffee and dessert to view the new home of the Altamont Free Library! Volunteers will be contacted to make desserts.

On a motion made by Ron Ginsburg and seconded by Ellen Howie, the meeting was adjourned at 8:35 pm.

Respectfully Submitted,

Linda Cure
Secretary