

ALTAMONT FREE LIBRARY  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING MINUTES  
JUNE 11, 2012

Present: Christine Capuano, Linda Cure, Sally Dague, Rebecca Edwards, Ron Ginsburg, Betty Ketcham, Tony Kossmann, Christine Lennard, Amy Martin, Tracy Russell, Craig Sargent, Natalie Schipano, Pat Spohr, Yvette Terplak, Judith Wines

Absent: Mike Hill, Ellen Howie

Tony Kossmann called the Regular Board Meeting of the Altamont Free Library to order at 7:01 pm.

On a motion made by Craig and seconded by Sally, the minutes of the April 16, 2012 and May 14, 2012 meetings were approved.

Tracy Russell was officially sworn in as a new Board member.

Judith presented the Director's Report (attached).

Betty Ketcham presented the Treasurer's Report (attached) and announced that the Library has received over \$600,000 in grants and \$200,000 in donations from 2000-2012. To date, approximately \$586,000 has been spent for construction expenses.

The Policy, Program and Personnel Committees did not meet.

The Building Committee did not meet; however, Tony reported on the following:

- a) With regard to the Schafer contract, Tony and Betty are working w/Argus to adjust Schafer's final bill. Approximately \$5,980 will be taken off the bill for grading and other work that was not done.
- b) The handicap door openers will be put in soon.
- c) Rick Grant will order the exterior light poles.
- d) Tony will schedule work nights as we go forward.
- e) SMS Railroad is interested in making a donation toward the fence by the tracks.

Under old business, the Board discussed the following:

- a) The Grand Opening was a huge success. Well over 200 people attended the event, along with local, state and federal officials. Elegant Touch donated the food for the evening. The Library paid for three servers (\$300). On a motion made by Craig and seconded by Yvette, the Board voted to send a thank you note and \$200 tip to Elegant Touch.

- b) The chicken BBQ is ready to go and volunteers have signed up for the day. Christine C. handed out brownie mix and asked everyone to cut and wrap 15 brownies from each mix.
- c) The Board thanked Christine Capuano for her time and effort in finishing the donor board in time for the Grand Opening. The Board was very appreciative of her hard work and artistic expertise.
- d) Jeff Thomas donated \$500 more to the Library.
- e) The display case is still in the basement of KeyBank. It was suggested that we take it apart and either donate it or sell it.
- f) The foyer is an ongoing project and a display case will be incorporated into the foyer.
- g) Work nights will be either Wednesdays or Saturdays.
- h) On Monday, June 18<sup>th</sup>, the first work night will start at 5:00 and will focus on emptying the remaining items at the Masonic Temple.
- i) The first concert in the summer concert series begins on July 10<sup>th</sup>. Linda and Tony asked for volunteers to help with each concert. The community room needs to be reserved as a backup for each concert in case of inclement weather.

Under new business, the Board discussed the following:

- a) The annual UHLS dinner will take place on Wednesday, June 13<sup>th</sup>. Several Board members will be attending. After the dinner, the attendees have been invited to the newly renovated Altamont Free Library for coffee and dessert. Board members will be available to assist w/the event.
- b) Tim Burke, from UHLS, has offered to make a presentation to the Board about future funding options for the Library. The Board agreed that September would be a good time to schedule a meeting with Tim.
- c) The July Board meeting has been cancelled. Tracy offered to host the August Board meeting at her house on Wednesday, August 8, at 6:00 pm. She would appreciate it if everyone would bring a dish to share.

Under open forum, Judith reported that George Pratt would like to display pictures in the meeting room. The Board agreed to allow George to display the pictures as long as they are not for sale. Craig congratulated the Board and staff on an awesome job in completing the renovation of the train station and the Grand Opening.

On a motion made by Ron, Tony adjourned the meeting at 8:15 pm.