

**ALTAMONT FREE LIBRARY  
BOARD OF TRUSTEES  
ANNUAL BOARD MEETING MINUTES  
JANUARY 9, 2012**

Present: Christine Capuano, Linda Cure, Sally Dague, Ron Ginsburg, Mike Hill, Ellen Howie, Betty Ketcham, Tony Kossmann, Christine Lennard, Amy Martin, Craig Sargent, Natalie Schipano, Yvette Terplak, Judith Wines

Absent: Rebecca Edwards, Pat Spohr

Other: None

Tony Kossmann called the Annual Meeting of the Altamont Free Library to order at 6:38 pm.

Judith Wines presented the Annual Report, which is attached for the record. On a motion made by Ron Ginsburg and seconded by Amy Martin, the Annual Report was approved.

The Board reviewed the Financial Statements as of 12/31/11. It was noted that the Library received \$45,000 from the Village of Altamont in December, 2011, an insurance payment for storm damage in the amount of \$39,922.93, \$706 for the Library Lights fundraiser and \$6,367.31 from the 2011 year-end Annual Appeal. The Board discussed the need to do a post-train station renovation funding assessment for ongoing building costs. On a motion made by Yvette Terplak, and seconded by Ellen Howie, the Treasurer's report was approved.

President Tony Kossmann reported that the Building Committee had met and reviewed the work that has been accomplished since the flood in August and work to be done in order to open the new Library (see attached report).

The Oath of Office was administered and signed by all Trustees present. Rebecca Edwards and Pat Spohr will need to sign the Oath at the next Board meeting.

On a motion made by Sally Dague, and seconded by Ron Ginsburg, the Board approved designating KeyBank & SEFCU as official depositories of the Altamont Free Library.

On a motion made by Christine Lennard and seconded by Yvette Terplak, the Board approved authorizing the President, Vice President, Treasurer and Pat Spohr to sign checks on behalf of the Library. One signatory is required.

On a motion made by Mike Hill, and seconded by Sally Dague, the Board approved designating T.M. Byxbee Company, Certified Public Accountants, NY, P.C. to serve as the accounting firm for the Altamont Free Library.

On a motion made by Christine Lennard, and seconded by Ron Ginsburg, the Board approved designating William Sheehan, Esq. to serve as attorney for the Altamont Free Library.

The Board set meeting dates for the Altamont Free Library Board of Trustees for the second Monday of each month at 7:00 p.m. for 2012, unless it is necessary to change the date due to holidays, etc.

On a motion made by Ron Ginsburg, and seconded by Ellen Howie, the meeting was adjourned at 6:54 pm.

Respectfully submitted,

Linda Cure

**ALTAMONT FREE LIBRARY  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING MINUTES  
JANUARY 9, 2012**

Present: Christine Capuano, Linda Cure, Sally Dague, Rebecca Edwards, Ron Ginsburg, Mike Hill, Ellen Howie, Betty Ketcham, Tony Kossmann, Christine Lennard, Amy Martin, Craig Sargent, Natalie Schipano, Yvette Terplak, Judith Wines

Absent: Pat Spohr

Other: None

Tony Kossmann called the Regular Board Meeting of the Altamont Free Library to order at 6:55 pm.

On a motion made by Linda Cure and seconded by Mike Hill, the Board approved the Minutes of the December 12, 2011 Board meeting.

Judith Wines presented the Director's Report (attached).

Betty Ketcham presented the Treasurer's Report (see Annual Meeting minutes - attached).

The Program Committee did not meet. Judith thanked the Board for the bonuses that were given to the staff. Tony presented the report from the Building Committee (see Annual Meeting minutes – attached).

Under old business, Yvette asked the Board to contact her by mid-January with items/baskets that the Board members plan to donate for the Gala. Preparations for the Gala are underway and the Committee is pleased with the number of auction items to date.

The Board discussed the current agreement w/Argus Architecture and Tony will work with Attorney Bill Sheehan to terminate and/or negotiate the agreement. Argus also needs to have the solar panel moved.

Under new business, the committee sign up sheet was passed around and Board members were asked to sign up. With the impending opening of the new Library, Tony asked the Board to give him the names of people who should be thanked for their assistance. He would like to put together a comprehensive list of all people involved.

Tony also indicated that Tracy Russell is interested in joining the Board. She will fill out an application to be presented at the next Board meeting.

Tony reported on Jeremy Spohr's progress. He is in intensive care and Pat will remain in Philadelphia until he is stabilized. Sally, Judith and Amy will mail the invitations to the Gala.

In other business, Betty and Ron chose the flooring for the new Library. It will be 2 ¼ inch hardwood – a pre-finished red oak. Yvette suggested that Judith check the mat in front of the Spinning Room door.

On a motion made by Ron Ginsburg and seconded by Craig Sargent, the meeting was adjourned at 7:20 pm.

Respectfully Submitted,

Linda Cure  
Secretary