

ALTAMONT FREE LIBRARY  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING MINUTES  
AUGUST 6, 2012

Present: Linda Cure, Sally Dague, Mike Hill, Ellen Howie, Betty Ketcham, Tony Kossmann, Amy Martin, Tracy Russell, Natalie Schipano, Pat Spohr, Yvette Terplak, Judith Wines

Absent: Christine Capuano, Rebecca Edwards, Ron Ginsburg, Christine Lennard, Craig Sargent

Other: None

Tony Kossmann called the Regular Board Meeting of the Altamont Free Library to order at 6:15 pm and thanked Bill and Tracy Russell for hosting the meeting and picnic afterward at their home in Altamont.

On a motion made by Sally Dague and seconded by Yvette Terplak, the minutes of the June 11, 2012 Board meeting were approved.

Judith Wines presented the Director's Report (attached) and announced that there have been lots of volunteers who have helped with the programming, the Couch to 5k program, babysitting, etc. Judith reported that activity in the library has increased significantly since the move to the Train Station.

Betty Ketcham presented the Treasurer's Report (see attached). The Library received \$4,261.83 from an insurance payment. The Board discussed the Argus billing and Betty will provide a breakdown. The Board also discussed formulating a report on monthly expenses for the library/building going forward. On a motion made by Mike Hill and seconded by Natalie Schipano, the Board approved the Treasurer's Report.

The Program, Personnel and Policy Committees did not meet.

Tony presented the report from the Building Committee. The Library has asked for estimates for the foyer from Troy Miller, Bob Casey and Brett Pulliam. Brett sent in an estimate for \$14,500. Judith talked to Mike LaMountain about radiant heat for the ramp as a possible solution to the ice on the ramp. Judith needs to complete the information for the next UHLS construction grant, so Betty is tasked with an estimate for insulation. Rick Grant will send his final bill. The Board discussed the fact that Troy Miller billed us for the original project but added many items to the job. We are very grateful to Troy and his crew. Tony will schedule some work nights in the future. Linda will talk to Keith Lee about a second planter to go over the light box that we will not be using.

Under old business, the Chicken BBQ was very successful and continues to be a great community event. Many thanks to Dan & Christine Capuano and all who helped.

Linda reported that almost 400 people, including many families attended the last concert (Fairview Ave) and the concert was in memory of Allison Gatterson. The concert series was very successful, with approx. \$121 from the pig raffle (won by Stephanie Jones, who will put it in her barn), \$172 from the quilt raffle (won by Esther Bustard), and approx. \$617 in donations. Linda and Barbara will prepare the final report for the Arts Center and submit it.

The Board recommended that we apply for the Art\$Grant for 2013 and do the concert series again, even if the grant is less (2012 = \$2,189). Barbara Quackenbush is organizing an Invitational Planning Committee for next year's concert series, with community members, Board members and business owners sharing ideas for next year. Mike Giorgio from Mio Vino would like to co-sponsor the concerts in the park for next year (Tracy to follow up).

Under new business, the Board set the 2013 Gala date for Saturday, February 9, 2013. We will notify the Village office so they can pencil us in.

The Nominating Committee needs to meet to set the 2013 slate by the November meeting. Six board members will be leaving at the end of 2012 (Ellen, Linda, Rebecca, Ron, Mike and Christine Lennard). Reducing the size of the Board was discussed but the Board decided to keep the number at an odd number.

Tracy is investigating the idea of a wine/book club and will work with Judith.

Sally Dague volunteered to temporarily store some of the Library records at her house. We need to schedule work nights to organize the records.

The Board recommended putting all Board meeting dates, times and locations on the Library website and continue to advertise in the Enterprise for the Annual meeting.

The Board discussed increasing Claudia LeClair's hours. Claudia cleans the library and was being paid for 4 hours/mo. in our old space. On a motion made by Tracy Russell and seconded by Amy Martin, the Board approved paying Claudia LeClair up to 4 hours per week at the discretion of the Library Director.

On a motion made by Ellen Howie and seconded by Tracy Russell, the President, Treasurer and two appointed Board members will be authorized to sign checks on the SEFCU account(s). Currently it will be Tony Kossmann, Betty Ketcham, Pat Spohr and Sally Dague.

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On a motion made by Mike Hill and seconded by Yvette Terplak, the Board approved authorizing the Treasurer (Betty Ketcham) and Library Director (Judith Wines) to obtain and use a SEFCU credit card for Library-related purchases.

On a motion made by Linda Cure and seconded by Natalie Schipano, the meeting was adjourned at 7:20 pm.

Respectfully Submitted,

Linda Cure  
Secretary