

ALTAMONT FREE LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
April 8, 2013

Present: Christine Carpenter, Christine Capuano, Sally Dague, Ruth Dickinson, Bob Haggerty, Betty Ketcham, Christine Lennard, Amy Martin, Tracy Russell, Natalie Schipano, Pat Spohr, Michelle Stevens, Judith Wines

Absent: Craig Sargent, Tony Kossmann, Yvette Terplak

Guests: Linda Cure

President Sally Dague called the meeting to order at 7:02 pm

The minutes of the March 11, 2013 Annual Meeting were reviewed and accepted on a motion made by Christine Lennard, second by Natalie Schipano

Judith Wines presented the Director's report (attached to secretary's copy).

- Circulation which is up
- Review of programs
- Pokemon club now meeting at the library on Wednesday's after school is very successful (not on report)
- Upcoming activities
 - NYS Workforce development funds coming up – AFL can apply for some adult programs. Judith suggested a temporary job program to cover basics of a job search, resume writing and resources. The grant would cover hiring for limited hours (5 hours a week) to allow for job experience. Stewarts agreed to participate; it was suggested by Christine Carpenter that other in the Village assist. Everyone agreed that it was a good idea and gave Judith the approval to apply for the grant.

Betty Ketcham presented the treasurer's report (attached to Secretary's copy)

- Betty reviewed the financial reports

Amy Martin made a motion to accept the financial report as presented, received a second from Michelle Stevens, the motion was approved.

Committee Reports:

Personnel - did not meet

Program – Judith distributed a flyer

Building – Christine Lennard reported that the mice will be taken care of; Flashing on the roof some attention, the "snow-breaker-uppers" need to be larger; Walkway expansion would be to allow those walking in to be under the building, an estimate of under \$5000 to do this work; electricity for interior doors is now working; Judith Wines reported that the Grater in

front of the building was delivered on the train in 1888 and it was used to even out the roads, it is on display at the library as an interest item.

Sally suggested a barrier to the trash cans for a more aesthetic appeal.

Policy – Sally distributed the conflict of interest policy to everyone prior to the meeting; additional language on confidentiality will be added; the final copies will be brought to the May Council meeting for all to sign.

Finance – Sally reported that unofficially, the village did grant the 3% budget increase requested

Old Business:

- Book sale/Garage Sale May 4th
 - Volunteers: Ruth – Thursday; Michelle, Natalie and Christine Carpenter – Friday; Pat, Tracy and Christine Capuano – Saturday; Tony will get the tables
- Gala Donor letters were delivered, board letters were distributed at the meeting; a thank you ad also went in the Enterprise

New Business:

- Library Cat – Natalie reported on a trend of smaller libraries getting a cat to have for mice, kids and just for nostalgia. After discussion it was decided that there were too many cons to having a cat.

Other Business and Comments:

- Sally – Historic Albany Foundation Merit Award Ceremony, May 7, 5:30pm – 7pm, cost \$10 per person; Pat, Judith and Sally will attend
- Linda Cure – tentative schedule for the summer concert series; grant from the Art Center, we do not have a final amount at this time. Volunteer sheet distributed
- Christine Carpenter – Chicken Barbeque – June 14 – volunteer list at next meeting

Adjournment: The meeting was adjourned at 7:58 pm after a motion by Tracy and a second by Ruth

Respectfully submitted,
Tracy Russell