



ALTAMONT FREE LIBRARY
Board of Trustees Regular Meeting
January 9, 2017
7:00 p.m.

Present: President Christine Carpenter, Vice President Dan Capuano, Treasurer Michelle Stevens, Sharon Forman, Ron Ginsburg, Bob Haggerty, Dick Howie, Rachel Lane, Robin Love, Lori McCutcheon, Elizabeth Searing, Vicki Vattimo and Director Joseph Burke

Absent: Linda Cure

The meeting was called to order at 7:05 pm by Christine Carpenter

Approval of Minutes

The minutes of the December 12, 2016 meeting were reviewed.

**Motion by Lori McCutcheon to accept as amended the December 12, 2016 minutes, second by Robin Love, approved.*

Director's Report

Joseph Burke

Written report submitted, attached

Additional comments:

Fox Creek Farms sent a letter expressing their concern over the agreement with Field Goods.

Joe reported on a discussion he and then Board President Yvette Terplek had on Jan. 9 with UHLS Director Tim Burke and XXXXXXXXXX of the NYSED Division of Library Development regarding revision of the Charter. **The board voted at its XXXXXXXXXX meeting to request that the Altamont Free Library charter be revised to reflect that the range of trustees on its board be not less than five nor more than fifteen with the current number being fifteen. In discussing this request, Joe and Yvette learned that the**

DLD is also requesting that AFL amend the language in the existing charter “to designate the service area of the library be coterminous with the Village of Altamont.” The board was not in agreement that a change such as this was necessary or desired. The board has requested that Board President Christine Carpenter contact the DLD with a request that they provide our board with a draft of the specific language they are proposing we insert into our charter, which we can then consider at a future board meeting.

Treasurer’s Report

Michelle Stevens - Quick Books program is not working. December and January figures will be provided at the February 13, 2017 meeting.

Committee Reports

- Personnel Committee - Did not meet.
- Program - Did not meet. Fifty two people attended the first Friday concert. The next concert will feature John Foursome on February 3rd. Peter Brabant is conducting his Mindfulness Meditation on Wednesdays.
- Building Committee – Did not meet. A purchase of an A-frame ladder is being considered.
- Finance - Did not meet
- Policy - Met to work on social media policies. Will have information at next meeting.
- Gala - Yvette, Megan and Robin met with Elegant Touch. The catering cost per person will hopefully be \$22. Board members are encouraged to contribute baskets and services.
- Long Range Planning - Did not meet.

Old Business:

- 100th Anniversary – The committee intends to make a Shutterfly Book.

New Business:

Executive Session:

**Motion by Lori McCutcheon to move into Executive Session at 8:36pm, second by Rachel Lane, unanimously approved.*

**Motion by Vicki Vattimo to exit Executive Session at 8:40 pm, second by Bob Haggerty, unanimously approved.*

- New Trustee Nomination – Melanie Shatynski submitted a letter of interest to join the board. Melanie lives in Altamont and is a stay at home mom. She is

active in the Altamont Elementary PTA and has served on the Guilderland School District Task Force. After review –

**Motion by Ron Ginsburg to nominate Melanie Shatynski as a trustee, second by Dan Capuano, unanimously approved.*

- Assistant Treasurer – There was discussion regarding the creation of a new Assistant Treasurer position. This would require an amendment to the By-laws. The executive committee will write up a formal plan for this position.
- Employee Reception – Joe Burke will check with staff to establish a date in March for an open house to recognize library employees.

Other Business and Comment

- Ruth Painter – There was discussion regarding the creation of an item in the building acknowledging Ruth's many years of service.

**Motion by Elizabeth Searing to create a plaque to be placed on the circulation Desk in honor of Ruth Painter, second by Rachel Lane, approved.*

- Library Advocacy Day – Will be held Wednesday, March 1st in Albany. There is concern that items in last year's Governor's budget will not be carried over for this year. Joe Burke and Christine Carpenter will be attending. Please let Joe know if you'd like to attend.

Adjournment

Motion made by Dan Capuano to adjourn, approved.

Meeting adjourned at 8:45 pm

Next Board Meeting: February 13, at 7:00 pm.