

ALTAMONT FREE LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
September 9, 2013

Present: Present: Christine Carpenter, Christine Capuano, Sally Dague, Ruth Dickinson, Bob Haggerty, Betty Ketcham, Tony Kossmann, Christine Lennard, Amy Martin, Tracy Russell, Craig Sargent, Pat Spohr, Michelle Stevens, Yvette Terplak, Judith Wines

Absent: Natalie Schipano

President Sally Dague called the meeting to order at 7:00pm

The minutes of the August 12, 2013 Annual Meeting were reviewed and accepted on a motion made by Tony Kossmann and seconded by Michelle Stevens

Judith Wines presented the Director's report (attached to secretary's copy). Judith reported that circulation was up again this month. Once again the Summer Reading program was successful. New components this year were tracking children's reading using a "Bingo" format also a stuffed toy, Scaredy Squirrel visited different business each week over the summer and participants had to find him. The Skateboarding program transitioned into more of the "community service component of the original format. Ruth Phelam and her Music Mobile delighted a large group she was sponsored through the Albany County DA's office.

Betty Ketcham presented the treasurer's report (attached to Secretary's copy) Yvette Terplak moved that the report be accepted as presented. Tony Kossmann seconded

Committee Reports:

Building -

As regards the ice build-up problem over the front door, Christine Lennard gave information about Hot Edge a company she's been talking with. Rather than lay heat tape on a roof edge in a zig zag pattern where it is exposed and heat evaporates into thin air, Hot Edge, Inc. has developed a low cost roof heat cable containment and heat transfer system that directs energy where you need it most; the roof edge, roof valleys and/or drip lines below dormers, etc. The Hot Edge Rail is designed to use up to 50% less energy to operate than all other products/systems. The cost of this system would be about \$655. Discussion will continue

Plans are pending with Barton & Loguidice concerning the ramp expansion

The library Attic sheet rocking and insulation is continuing.

Pat Spohr reported on Joe Merli's progress on building storm windows, which face the parking lot and match the building. He hasn't gotten to them yet. He is also doing research and measurements for the fence behind the library. It was indicated to him that we'd like those by next summer. Christine will follow up.

Judith is checking out a small stool for children to use in the bathroom and also investigating possibly changing the height of the baby changing station in the bathroom.

The committee will look in to a projection and sound system for the meeting room and solutions for chair storage in that room as well

Finance – The finance committee presented the proposed 2014 Budget. Tracy Russell moved that the proposed budget be accepted as presented and Pat Spohr seconded it. The board approved it.

Gala Committee – Committee met and reserved the date of February 8th with the village for the Gala. The plan is to open the doors earlier at 4:30 instead of 5:00. There was talk to increase the number of d'oeuvres. Using one of the winter train station themed pictures is under consideration for the invitation. Some names were suggested as emcees.

Old Business:

Don Snyder's request, due to the response by the insurance company, no further action or vote is needed. Insurance response

2014 summer Concert Series - Deadline for the grant is October 1st. Yvette and Barbara Quackenbush went to the Arts Council training on September 6th. Barbara has reviewed the feedback forms and the return of some groups was requested; Sensmaya, and Thirteen Feet of Blue Grass. Yvette asked for other suggestions. Committee members will meet on Sunday, September 15th at 3PM at the library to formulate the grant.

New Business:

Bridal shower - Someone wants to have a bridal shower here at the library. After some questions by the board, Tracy Russell motioned that we allow it, Tony Kossmann seconded it. Use guidelines will be set up.

Other Business and Comments:

- Library Lights Date was set for December 1st
- There will be Core Training for trustees on Wednesday, October 2nd at 6:30
- Judith is receiving a 2nd award at the NYLA conference. It is the Mary Bobinski Innovative Public Library Director Award.

-Executive session was moved by Sally Dague, and seconded by Ruth Dickinson.

- The board voted to move to pay for Judith's full expenses to the NYLA conference. The motion was made by Christine Capuano /seconded by Michelle. Stevens.

Adjournment: The meeting was adjourned at 8PM after a motion by Christine Capuano and second by Christine Carpenter.

Respectfully submitted,
Yvette Terplak