

ALTAMONT FREE LIBRARY
BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
NOVEMBER 12, 2012

Present: Christine Capuano, Sally Dague, Ron Ginsburg, Ellen Howie, Betty Ketcham, Tony Kossmann, Amy Martin, Tracy Russell, Craig Sargeant, Natalie Schipano, Pat Spohr, Yvette Terplak, Judith Wines

Absent: Linda Cure, Rebecca Edwards, Mike Hill, Christine Lennard

Guest: Tom Gesek, Accountant

Tony Kossmann called the Regular Board meeting of the Altamont Free Library to order at 7:00pm

2011 Audit Report

Tom Gesek presented the results of the 2011 Audit of the Altamont Free Library. After discussion Tracy Russell made a motion to accept the audit report as presented, the motion received a second from Craig Hill, the 2011 Audit Report was accepted.

Judith Wines led a discussion about the frequency of conducting an audit vs a review. The board agreed unanimously in favor that an audit be conducted for 2012 and then move to a review for the 2 yrs and an audit every 3rd year.

Minutes of October meeting

Pat Spohr asked that in the last paragraph of the October minutes that Cindy Pollard's name be removed and note that the adjourn time was 8:20.

Ellen Howie made a motion to accept the minutes as amended, the motion received a second from Yvette Terplak, the October meeting minutes were approved as amended.

Treasurer's Report

Betty Ketcham presented the Treasurer's Report, attached. The Library received a Youth Services Grant of \$970 from the Reading Challenge. The Treasurer's Report was approved as presented.

Directors Report

Judith Wines presented the Directors Report, attached.

Committee Reports

Personnel Committee – no report

Program Committee – no report

Policy Committee – no report

Building Committee Report

- Received a quote of \$10,339 to finish the basement, fix the draft, and finish the attic. This was included in the construction grant and has already been approved, should be complete by December.

- Storm windows have been approved they are estimated to be no more than \$50 each
- There was a discussion about the design of the fence by the train track
- A quote will be requested to repair the glass windows. Amy Martin will contact Altamont Glass and Natalie Schipano will contact American Glass

Gala Committee Report

Yvette Terplak reported the following items:

- The Gala date has changed to February 23, 2013
- Town Supervisor will be in town for the Gala so we will honor the Mayor Gaughan and Keith Lee. ^{not}
- Greg Giorgio has agreed to be the auctioneer
- Elegant Touch is booked
- The invitations are in the process of being prepared

Election Day Bake Sale

Pat Spohr reported that \$1013 were the proceeds of the Bake Sale

Library Nights

Will be held November 25, Pat Spohr and Larry Adams will put up the lights

New Business

Approve Slate of Officers

- Christine Carpenter was nominated
- Nominations will be approved in December
- Discussion about Upper Hudson Library representative, if possible Ron Ginsburg will remain as the small library representative.

Meeting with Mayor Gaughan regarding sustainable funding

- The library needs to find another sustainable fund
- Discussion about the AFL being on the school ballot annually
- Discussion about 259 Funding structure
- Judith Wines and Tony Kossmann will meet with Ken Runyon to discuss options

Santa Visit During Victorian Holidays

- Event is on December 9 at 5pm
- December 2 is a work day to decorate the library. Amy Martin will organize, Yvette Terplak will provide greens

Open Forum

- Ron Ginsburg presented the completed book "The Little Library that Could"
- Judith Wines announced the Amazon Associate link to raise funds

Ron Ginsburg made a motion to adjourn the meeting at 8:41, motion approved, meeting adjourned.

Draft Minutes

Respectfully submitted by Tracy Russell

- Juggling
Demonstration: Micah Tindale, third grader at Altamont Elementary, demonstrated his juggling prowess for 15 kids and adults.
- Wild and Wiley
Turkeys: DEC Game Bird Biologist Michael Schiavone presented a program about turkeys and his wife Erica Peterson prepared a turkey craft. 6 kids attended the presentation.
- Preschool and toddler storytimes continued as normal. Toddler storytime was well attended and the cooperative preschool came every other week.
- The Library had its first teen trivia night. Mary Beth Mulligan, our trivia master, compiled the questions and ran the show. Four teams competed for books and other prizes.
- The second graders from Altamont Elementary came over for a tour and to get their library cards.

Adult Programs:

- The October potluck, rescheduled after tropical storm Sandy, featured German food and was standing room only.
- Both adult book clubs met – the first to discuss Richard Ford's *Canada*, and second to talk about Jonathan Tropper's *This is Where I Leave You*.

Miscellaneous

- I attended the NYLA conference and went to workshops varying from using art in storytimes to collaborating in your community. I appreciate the opportunity to attend.
- Sally Dague and I met with Ken Runion to discuss the future of the Library's funding.
- Jim Gaughan and I met with District Attorney Soares to talk about possibilities for the DA's office to engage with kids in the community. I followed the conversation up with an application