

ALTAMONT FREE LIBRARY
BOARD OF TRUSTEES
Regular meeting Minutes; May 13, 2013

Present: Christine Carpenter, Christine Capuano, Sally Dague, Ruth Dickinson, Bob Haggerty, Betty Ketcham, Tony Kossmann, Amy Martin, Tracy Russell, Craig Sargent, Pat Spohr, Michelle Stevens, Yvette Terplak, Judith Wines

Absent: Christine Lennard, Natalie Schipano

President Sally Dague called the meeting to order at 7:01PM

The minutes of the April 8, 2013 meeting were reviewed and accepted with the correction that Christine Capuano not Christine Carpenter reported on the chicken barbeque, a motion was made to accept the minute by Amy Martin and seconded by Tony Kossmann

Judith Wines presented the Director's report (attached to secretary's copy).

- Circulation both to our library patrons and requests from other libraries is up. due in part to the fact that our hours and accessible collection were down last year before the move.
- Children's programming is very active. The skateboard designing program was fully attended and is ongoing.

Betty Ketcham presented the April treasurer's report (attached to Secretary's copy). The report was accepted on a motion proposed by Tracy Russell and seconded by Pat Spohr

Committee Reports:

Personnel - no new report

Program - The summer reading program will kick-off on July 1. An early evening event is being planned including families decorating sidewalks together with chalk.

Building - did not meet, will be getting bids for items discussed earlier

Policy: The updated Conflict of Interest Policy (attached) was presented by Sally Dague. It was passed by unanimous vote after a motion by Yvette Terplak with a second by Pat Spohr. Library board members and staff will be provided with the acknowledgment document to sign stating that they had read the policy.

Finance - no new report

Old Business:

Book Sale Wrap-up - the book sale held on the day of the village wide garage sale realized \$1058. Remaining items were recycled. Sally thanked all who helped.

Summer Concert Series - The summer Concert series will kick-off on July 2nd and continue each Tuesday through August 6th. Those wishing to help who have not already signed up should contact Linda Cure.

Chicken BBQ - The annual chicken barbeque will be held on Friday, June 14th. Christine Capuano passed around sign up sheets for various tasks that need to be done. It was decided that we will not sell ¼ chicken meals this year in order to simplify the cooking. Pre-paid ½ chicken meals will be \$9.00 pre sale. On the day of the barbeque they will be \$10.00. Christine will bring brownie mixes to the next meeting for those wishing to help out by baking.

Tony, Pat and Sally attended historic Albany Foundation Preservation Merit Award Ceremony. The plaque the library was presented has been hung on the outside of the building.

New Business:

Upper Hudson Annual Dinner – June 12

- Library being honored by Town and chamber for best renovation

CORE Training for new library trustees (library 101) – June 6 at 6:30pm

- Let Judith know if you can attend

Next Board Of Trustees: June 10th at Ruth Dickenson's home

- 106 Euclid
- 6:00 - bring a dish to pass. We will meet first and then have dinner

Other Business and Comments:

Craig mentioned that Brother Anthony from Lasalette might be a nice addition to entertainment for the Gala in 2014.

Adjournment: The meeting was adjourned at 7:01 after a motion by Tracy Russell and a second by Michelle Stevens.

Respectfully submitted,

Yvette Terplak

