

**ALTAMONT FREE LIBRARY  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING MINUTES  
OCTOBER 8, 2012**

Present: Linda Cure, Sally Dague, Rebecca Edwards, Ron Ginsburg, Mike Hill, Ellen Howie, Betty Ketcham, Tony Kossmann, , Amy Martin Tracy Russell, Craig Sargent, , Pat Spohr, Yvette Terplak, Judith Wines,

Absent: Christine Capuano, Christine Lennard, Natalie Schipano

Other: None

Tony Kossmann called the Regular Board Meeting of the Altamont Free Library to order at 7:07 pm.

On a motion made by Tracy Russell and seconded by Sally Dague, the minutes of the September 10, 2012 Board meeting were approved.

Judith Wines submitted the Director's Report (attached). Judith discussed the demand for e-books and the challenges libraries face w/purchasing, etc. October is a busy month of programming. There will be a hike this Sunday at Wolf Creek Reserve and one to Buttermilk Falls on 10/28. Trivia night is 10/25 at 7pm - \$5 per person. The Wikipedia program is scheduled for 10/27 at 10am.

Betty Ketcham presented the Treasurer's Report (see attached). The Board discussed the merits of a future endowment fund vs. a reserve fund. Ron and Ellen will research and Betty will check w/Tom Gessick. On a motion made by Pat Spohr and seconded by Craig Sargent, the Board approved the Treasurer's Report.

The Personnel and Policy Committees did not meet. Judith reported that the staff did have a meeting to discuss library card issues. Judith also discussed possibly asking MaryBeth to add some hours in the future, which the Board approved. The Program Committee met in September.

The Building Committee did not meet; however, Tony reported that Kevin is waiting for glass to replace the broken windows and the storm windows need to be put up. The foyer work will begin in late October.

Under old business, Linda reported that Barbara hand delivered the Art\$Center grant for the 2013 concert series on Wednesday. The total amount of the grant request was \$2,575 and Barbara informed the various bands that the number of

concerts and amount paid to each band would be dependent upon the grant. The Board discussed the possibility of a bake sale during one of the concerts.

The Board discussed the upcoming Gala preparations. Tony, Linda, Amy, Sally, Pat, Tracy and Yvette volunteered to be on the Gala Committee. The group will meet on 10/22 at 6:00 pm to work on the Honorary Committee letter and solicitation.

The Nominating Committee, consisting of Betty, Pat, Linda and Yvette, met in September. The 2013 slate is set: Sally Dague, President, Amy Martin, VP, Betty Ketcham, Treasurer, Yvette Terplak, Secretary, Pat Spohr, Recording Secretary. Six board members will be leaving the Board in 2013 and new board appointments were discussed. Possible candidates were Christine Carpenter, Michelle Stevens, Jean Forte, Greg Giorgio.

Under new business, on a motion made by Ellen Howie and seconded by Tracy Russell, the Board approved authorizing Judith, Tony, Pat, Betty and Sally to sign the SEFCU resolution and sign checks.

Tony reported that Library Lights will take place on Sunday, November 25<sup>th</sup> and an ad will be placed in the Enterprise in October.

On a motion made by Linda Cure, and seconded by Amy Martin, the Board approved the 2013 proposed budget. The 2013 budget includes a request for a 3% increase to the Town of Guilderland (\$41,500). Judith discussed the various requests to the Village and the Town of Knox. The amount received from the Village was the same as last year and Judith requested \$1,500 more from Knox, for a total of \$7,500.

Judith reported that the staff will be dressing up for Halloween and she is expecting the train w/Santa to stop at the Library in December. Pat and Mary Heidinger plan to run the Election Day bake sale and will be calling volunteers.

Under Open Forum, Pat reported that Clarksville was interested in the display case (still in the basement of KeyBank). However, Mark Smith has volunteered to store the case in his store for Cindy Pollard of the Village. The Board felt it was important to keep the display case in the Village.

On a motion made by Ron Ginsburg, the meeting was adjourned at 8:2<sup>6</sup> pm.

Respectfully Submitted,

Linda Cure  
Secretary