

## Patron Conduct Policy

### **Policy**

The Altamont Free Library's purpose is to serve patrons who wish to use the library services and promises. The following code of conduct was developed to ensure that services are provided in a safe and pleasant environment.

### **Code of Conduct**

1. Loitering, smoking, sleeping or bathing is prohibited on library property.
2. Gambling, selling, soliciting and campaigning is prohibited.
3. Fighting, provoking to fight, or causing a public disturbance that interferes other patrons is prohibited.
4. Loud, offensive, threatening or abusive language or actions is prohibited.
5. Display of profane, obscene or injurious behavior is prohibited.
6. Firearms or weapons of any kind are prohibited, with the exception of firearms carried by law enforcement officers.
7. Indecent exposure, sexual acts or behavior are prohibited
8. Defacing, mutilating, damaging or destroying library property is prohibited.
9. Patrons are required to check out library materials at the circulation desk before leaving the premises.
10. Footwear is required.
11. Use of cell phones is prohibited.
12. Earphones are required for patrons who wish to listen to music or use sound equipment.
13. Children under the age of 10 may not be left unattended in the library.
14. Pets and other animals, with the exception of guide dogs or animals used in Library sponsored programs, are not allowed.
15. Eating and drinking is permitted in the designated areas.

### **Procedure**

In the event that a person has violated the code of conduct, Library personnel will undertake the following procedure:

1. The person will be asked to cease the offensive behavior.
2. If the behavior persists, the person will be asked to leave the library premises.
3. If the person refuses to leave the library, he or she will be considered to be trespassing and subject to arrest. The police department will be contacted for assistance.

Adopted November 8, 2004

Revised January 14, 2008