

30 Sep 2011 - AFL Board of Trustees Special Meeting Minutes

Board Members Present: Tony Kossman, Linda Cure, Sally Dague, Ron Ginsburg, Christine Lennard, Ellen Howie, Amy Martin, Pat Spohr, Mary Dornbush, Betty Ketcham, Christine Capuano, Natalie Schipano

Non voting members present: Judith Wines

1. The Meeting was called to order at 7:00 pm. The stated special purpose was to evaluate the comprehensive proposal for train station completion submitted by Troy Miller (attached).

2. Before addressing the proposal, a few other issues were discussed:

a. Community Arts Grant – Tony turned this in. Next year’s theme will be Civil War related.

b. Betty presented budget (attached). Ron moved to approve CY 2012 proposed budget and Linda seconded. All voted in favor, except Betty who abstained as Treasurer.

c. Lease with Key Bank: Tony has not yet heard back from Key Bank corporate HQ. So far local bank manager very nice and accommodating so books remaining there for the time being. However, Judith noted that the mold seemed really bad at the library yesterday. Mr. Runion said we could possibly store books at the Parks and Recreation building for the winter. Linda will get back to us on that with a final yes or no.

3. Troy Miller proposal: Attached. Recap discussion re the fact that the mold forced an unplanned move out of Key Bank and the Board re-evaluation of the piecemeal approach to of the train station renovation (originally adopted to make sure we had the funds prior to taking on project costs). With the assurance that we have funds on hand to complete the project (once certain major projects are completed: water hook-up, rough wiring, exterior painting, sprinkler system, possibly one or two others) and with a more pressing need to occupy the train station, the Board thought it prudent to consider a comprehensive bid to complete the interior work. Consequently Mr. Miller, a local general contractor, was asked for a bid. Board discussion of the bid ensued. Judith consulted Tim Burke (Exec Dir UHLS) on our requirement, if any, to actually do a public bidding process. He confirmed our understanding that we are not public and are not bound by that process. Mr. Miller submitted the proposal (attached - \$78,900.00). Ellen moved to accept the attached proposal by Troy Miller, Construction and Development, 20 Sep 11, on condition of confirmation of references and addition of interior painting and our choice of preferred insulation. Ron seconded. All voted in favor.

4. Ron moved to adjourn at 7:50. Sally seconded. Meeting was adjourned at 7:50 pm.

Respectfully submitted,

//signed//

Christine Lennard
AFL Recording Secretary

Attachments:
Troy Miller proposal, 20 Sep 11