

15 Aug 2011 - AFL Board of Trustees Regular Meeting Minutes

Board Members Present: Tony Kossman, Christine Lennard, Betty Ketcham, Rebecca Edwards, Pat Spohr, Ellen Howie, Amy Martin, Mary Dornbush, Craig Sargent, Yvette Terplak, Christine Capauano, Sally Dague.

Non voting members present: Judith Wines (Director).

1. The Meeting was called to order at 7:08 pm.
2. Mr. Tim Burke (UHLS – Executive Director) and Ms. Mary Fellows (UHLS –Manager Youth and Family Services) presented Core Trustee Training.
3. At 8:35 the Board considered an abbreviated agenda (atch 1).
4. We have a proposal on electrical work (rough wiring) from Service Electric (atch 2). Review and discussion of proposal by members present. Discussion concluded that proposal should be vetted by Danny Ramirez (local electrician who volunteered to provide subject matter expertise to Board) against architect's plans.

Motion by Mary: Motion to approve rough wiring phase of contract from Service Electric contingent upon review by Mr. Danny Ramirez and determination that it is in accordance with approved plans. Motion seconded by Yvette; all voted in favor.

5. We received a painting proposal from Frank J. Ryan and Sons (atch 3). Review and discussion of proposal by members present. Members concerned about whether an oil based primer would be used (this work is for exterior painting and the concern was over peeling paint from exposure to the elements).

Motion by Ellen: Motion to accept painting proposal from Frank J. Ryan and Sons, contingent upon use of oil base primer. Motion seconded by Pat; all voted in favor.

6. We received a water connection proposal from MPR Excavation (atch 4). Review and discussion of proposal by members present.

Motion by Christine C.: Motion to accept proposal by MPR Excavation as described in attached proposal dated 29 Sep 2010. Motion seconded by Craig; all voted in favor.

7. Christine C. moved to adjourn at 9:10; Ellen seconded. Meeting was adjourned at 9:10pm.

Respectfully submitted,

//signed//

Christine Lennard
AFL Recording Secretary

Attachments:

1. Aug Agenda
2. Service Electric Proposal
3. Frank J. Ryan and Sons Proposal
4. MPR Excavation Proposal